

AESTHETICS LIGHTING GOODS RETURN REQUEST APPLICATION

In order to facilitate your request for goods to be returned to Aesthetics Lighting (NZ) Limited for credit, this application form must be completed in full and submitted by email to sales@gerardlighting.co.nz. If your application is successful a Goods Return Authority (GRA) will be emailed back to you within two (2) working day

PLEASE DO NOT RETURN GOODS WITHOUT GRA APPROVAL FIRST BEING GRANTED
GOODS RECEIVED WITHOUT DOCUMENTATION WILL BE IMMEDIATELY RETURNED TO SENDER

Please complete the following sections:

A. Company Name: _____

B. Branch: _____

C. Contact Person: _____

D. Contact Phone Number/Email: _____

E. Reason for credit request (tick one):

- Not Required (Restocking fee applies) – Promotional stock will not be accepted
- Faulty/Damaged*
- Incorrectly Supplied
- Other (Please specify): _____

**If damaged please also include your copy of the signed freight or courier consignment note.
 Faulty goods will be replaced at no extra charge within the Warranty period*

F. Aesthetics Lighting NZ Delivery Note Number: _____

G. Your Internal Claim Number: _____

H. Date Goods Were Delivered: _____

I. Description, Quantity and Code(s) of goods being requested for credit:

Our Product Code	Quantity	Your Purchase Order #	Description

Customer Comments:

Completed By: _____

Signature: _____

Date: _____

www.aesthetics.co.nz